

**DIOCESE OF SOUTHEAST FLORIDA  
KEY PERSONNEL FORM 2006**

**Must be received in the Diocesan Office by Feb. 15, 2007**

Original \_\_\_ Update \_\_\_ Information submitted by \_\_\_\_\_

Email \_\_\_\_\_

**CHURCH OF:** \_\_\_\_\_ **DEANERY:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CHURCH ADDRESS IF DIFFERENT FROM MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **WEBSITE** \_\_\_\_\_

**Webmaster** \_\_\_\_\_ **Webmaster phone** \_\_\_\_\_

**Webmaster email** \_\_\_\_\_

**Office Hours:** \_\_\_\_\_

Service times:  
Sundays \_\_\_\_\_

Weekdays \_\_\_\_\_

**RECTOR OR PRIEST-IN -CHARGE:** \_\_\_\_\_

**Home address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

**CLERGY ASSISTANT / ASSOCIATE:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

**CLERGY ASSISTANT / ASSOCIATE:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

01/01/04

CHURCH OF \_\_\_\_\_

DEANERY \_\_\_\_\_

**YOUTH MINISTER:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

**PARISH SECRETARY:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email** \_\_\_\_\_

**SCHOOL?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Name:** \_\_\_\_\_ **Grade level** \_\_\_\_\_

**Director of School** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Webmaster** \_\_\_\_\_ **Webmaster phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**OUTREACH PROGRAMS:**

Day Care (# enrolled) \_\_\_\_\_

Self Help/ Support Group \_\_\_\_\_

Soup Kitchen (Average # served weekly) \_\_\_\_\_

Food Pantry (Average # served weekly) \_\_\_\_\_

Shelters \_\_\_\_\_

True Fund: Yes \_\_\_\_\_ No: \_\_\_\_\_

**Vestry Members**

SENIOR  
WARDEN \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

Email \_\_\_\_\_

JUNIOR  
WARDEN \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

01/01/04 CHURCH OF \_\_\_\_\_ DEANERY \_\_\_\_\_

Email \_\_\_\_\_

CLERK/SECRETARY \_\_\_\_\_ Occupation: \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

Email \_\_\_\_\_

TREASURER \_\_\_\_\_ Occupation: \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

Email \_\_\_\_\_

### ADDITIONAL VESTRY MEMBERS

NAME: \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

NAME: \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

NAME: \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

NAME: \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

NAME: \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

NAME: \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

**CONVENTION DELEGATES  
DIOCESE OF SOUTHEAST FLORIDA**

**IN THE CASE OF A MARRIED WOMAN ELECTED, PLEASE GIVE CHRISTIAN NAME  
NOT MRS. JOHN DOE**

**NAME:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**CONVENTION ALTERNATES**

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Email** \_\_\_\_\_

**CERTIFICATION OF ELECTION ATTESTED BY:** \_\_\_\_\_

**(RECTOR) (WARDEN) (P IN C)**

Pursuant to Article V, Section 3 of the Constitution and Canons of the Diocese of Southeast Florida, "Each Congregation shall be entitled to two lay delegates. Each Congregation in excess of 500 Communicants shall be entitled to one additional delegate".

**CHURCH LEADERSHIP  
PLEASE INCLUDE AREA CODES**

**Chancellor** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Communications Contact:** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Director of Christian Education** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**ECW President:** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

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Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Outreach Ministry Contact** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Stewardship Chairperson** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Youth Advisor** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_

**Men's Organization President** \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

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Business phone \_\_\_\_\_ Residence phone \_\_\_\_\_